

Bolton High School

College Visit Excused Absence Form

Bolton High School encourages students to visit colleges and universities as they make post-secondary education plans. College visits are considered excused absences, however, students should be aware of their current number of absences and not place themselves in jeopardy of losing credit. Students **must** inform their teachers of the upcoming absence **at least a week before the visit** and make up any missed work. *All portions of this form must be completed to qualify the student for an excused absence.*

Student Name: _____ Year of Graduation: _____

School Visited: _____ Date of Visit: _____

Periods that will be missed and the teachers that have been notified:

Period A: _____

Period B: _____

Period C: _____

Period D: _____

Period E: _____

Period F: _____

Period G: _____

Period H: _____

Connections: _____

Student Signature: _____

Parent/Guardian Signature: _____

Admissions Rep Signature: _____

Counselor Signature: _____

For Office Use Only

Date Received in Guidance: _____

Date Absence Coded in PowerSchool: _____